

## **LENEXA PARKS AND RECREATION ADVISORY BOARD**

### **MINUTES OF THE JUNE 14, 2017 PARKS AND RECREATION ADVISORY BOARD MEETING PARKS AND RECREATION SERVICE CENTER CONFERENCE ROOM, 13321 WALNUT, LENEXA, KS**

The meeting was called to order at 5:30 p.m. by Chairperson Mike Rzeszut.

Parks and Recreation Advisory Board members present: Jeff Mark, Diane Schmidt, Aivars Sics, Pat Thomas and Kelly Tines.

Parks and Recreation Advisory Board members absent: Craig Denny, Gary Ewing and Nancy Klunder.

Staff members present: Gary Ristow, Parks and Recreation Director; Logan Wagler, Deputy Director of Parks and Recreation; Lindsay Hart, Recreation Superintendent; Danny Huntsinger, Parks Superintendent; Mark Grasinski, Custodial Crew Leader; David Stockdale, Custodial Crew Leader; and Cheryl Doleshal, Parks and Recreation Administrative Assistant.

Mr. Thomas introduced his mother, Eileen Thomas, who is visiting.

#### **BUSINESS FROM THE FLOOR**

None

#### **APPROVAL OF MINUTES**

**Motion for approval of the May 10, 2017 minutes was made by Mr. Mark, seconded by Ms. Schmidt, and approved 5-0.**

#### **ADOPTION OF AGENDA**

**Motion for approval of the adoption of the agenda was made by Ms. Schmidt, seconded by Mr. Thomas, and approved 5-0.**

Ms. Tines arrived at 5:34 p.m.

#### **ELECTION OF OFFICERS (CHAIR AND VICE CHAIRPERSON)**

Mr. Thomas stated Mr. Rzeszut and Mr. Mark have done a nice job of leading the Board this past year. He suggested they both continue serving. They agreed they would be willing. Mr. Rzeszut asked if there were any other nominations. There were none.

**Motion for approval to have Mr. Rzeszut continue as Chairperson and Mr. Mark continue as Vice Chairperson was made by Mr. Thomas, seconded by Ms. Tines, and approved 6-0.**

### **PARKS AND RECREATION STAFF UPDATE – MARK GRASINSKI AND DAVID STOCKDALE (OPERATIONAL PLANNING FOR NEW FACILITIES)**

Mr. Huntsinger introduced David Stockdale and Mark Grasinski. They are both Custodial Crew Leaders. Mr. Stockdale shared some handouts of the forms they use to keep track of supplies. He explained how supplies are ordered and inventoried for all the different facilities they manage. They not only take care of P & R buildings, but most all City facilities (minus the Police Department). Most of the big orders are placed quarterly. Mr. Grasinski stated he takes care of ordering coffee and copy paper also. With the new City Hall and Lenexa Rec Center opening, approximately 10 new full-time and part-time staff will be hired. The custodial staff will also take care of the Public Market and the Park University space. Both Mr. Grasinski and Mr. Stockdale said their greatest challenge will be keeping the glass clean at the two new buildings.

Mr. Rzeszut thanked them for their behind the scenes work.

### **SAR-KO-PAR TRAILS PARK PAVILION PROJECT UPDATE**

Mr. Wagler shared some photos of the work currently being done on the pavilion project at Sar-Ko-Par Trails Park. The project consists of new trails, a new parking lot, replacement of restroom and Lions Shelter, and a new pavilion with deck which seats up to 200. The bulk of the work will begin July 1 with an anticipated completion date of March 2018.

### **REPORTS TO THE BOARD**

#### **Members' Reports**

Diane Schmidt – Ms. Schmidt reported there is a neighbor in her subdivision who continues to drop their grass clippings on the trail. She will send the address to Mr. Huntsinger and he will pass it along to the appropriate department. She said she is excited about seeing the new Public Market signs going up.

Mike Rzeszut – Mr. Rzeszut shared he signed up along with his wife to participate in the marketing photo shoot at the Rec Center scheduled for June 28. He also commented Little Mill Creek North Park is always busy with kids playing on the playground and sports fields.

Jeff Mark – Mr. Mark inquired when the repairs to the fountain in the roundabout on Prairie Star Parkway and Dunraven would be completed. Mr. Huntsinger said he hopes the contractor will be finished in 2-3 weeks.

Pat Thomas – Mr. Thomas said the BBQ event is next week. He is co-chair of the ambassadors along with Mr. Denny. He commented he is learning all about the new category, Beefsteak. Ms. Hart explained the Beefsteak category replaced the Whole Animal category.

## **Director's Report**

### **Civic Campus Update**

Mr. Ristow said both City Hall and the Lenexa Rec Center were turned over to the City in early June. Contractors are busy working on punch list items. Office furniture is currently being installed. The parking garage and commons area have not been turned over yet. The opening day for the campus is July 31. Recreation staff is busy getting ready for the big move.

### **Complete Streets Policy**

Mr. Ristow reported at last evening's COW meeting, a Complete Streets design approach was addressed. It is anticipated this topic will come up in 2018 and he wanted to give the Board an advanced notice. The Community Development Department will attend a Park Board meeting next year and provide an update.

Ms. Tines inquired about the status of the Old Town study. Mr. Wagler said it has been completed and now serves as a guiding document. Currently there is no funding for the project.

## **Recreation Report**

### **Rec Center Move Timeframe**

Ms. Hart reported three P & R staff moved to the center last Friday. A few will go on Monday, July 3 and the balance of the department will move on Monday, July 10. She also shared these dates:

#### June 28 – Rec Center Photo Shoot

- 10 a.m. – noon
- 1 – 3 p.m.
- 5:30 – 7 p.m.

#### July 5 to 14 – Tours

- Monday – Friday 3 – 6 p.m.

#### July 17 to 28 – Charter Members Early Access

- Monday/Wednesday/Friday 3 - 6 p.m.
- Tuesday/Thursday 3 – 8 p.m.
- Saturday (July 22) – 9 a.m. – 1 p.m.

July 29 – Open House, 9 a.m. – 1 p.m.

July 31 – Opening Day

- Ribbon Cutting Ceremony, 8:30 a.m.

Ms. Hart said the Board would be a nice presence at the tours and she also invited them to the opening day ribbon cutting event. She said at the end of May, there were 491 membership units sold which consists of 1,100 charter members.

Ms. Hart also reported the following:

- The BBQ event is next weekend.
- Freedom Run, 7 a.m. and Community Days Parade, 10 a.m. will be held on Tuesday, July 4.
- Get Outdoors Lenexa and Movie in the Park were held last Saturday. Both events were well attended.

## **Parks Report**

Mr. Huntsinger reported the following:

- Festival season is here. The parks division helped with four small events last week and the large ones are approaching.
- The three outdoor pools are up and running.
- Facilities crew is installing Rec Center fixtures and finalizing indoor pool operations.
- The turf and landscaping crews are in full swing with mowing, watering and weeding.
- Landscaping on the second roundabout on Renner Blvd. south of 87<sup>th</sup> Street should be finished soon.

## **Projects Report**

Mr. Wagler reported the following:

- City Center trail and pond project is wrapping up.
- Hermes was awarded the bid on the interchange landscaping project. Work will begin soon.
- The building use study on the Lenexa Senior Center and Lenexa Community Center is scheduled to begin later this year.
- Ne Nex Se has been placed in her new home at the Civic Campus.

Mr. Wagler stated there are settling and leaking issues at the baby pool at Ad Astra Pool. Since the repair would be too costly, the pool will be out of service this year. The splash area and zero depth entry in the large pool are still available for little ones. After the pool season ends, the City will need to decide their options regarding the maintenance or renovation of the aging pool.

Ms. Schmidt noted the artists' presentation she attended last week was very interesting. She inquired where she should send her thoughts and suggestions pertaining to new art. Mr. Ristow said they may be sent to him. He explained the Public Art Committee selected three world class artists who were invited to share some of their ideas for the Civic Campus and show some of their previous creations. Mr. Rzeszut thanked Ms. Schmidt and Ms. Klunder for representing the Board at the presentation. Ms. Klunder is on the Public Art Committee.

## **ADJOURNMENT**

**Motion to adjourn the meeting was made by Mr. Thomas, seconded by Ms. Schmidt, and approved 6-0.**

Meeting adjourned at 6:45 p.m.

Cheryl Doleshal, Recording Secretary